



IB Diploma Programme Academic Honesty Policy

Ethics and moral integrity take a great part in our philosophy, and they're strictly connected with Waldorf education and IB general politeness. Every member or collaborator of our community always behave with a great sense of fairness, aware to have responsibility to give respect to individuals and groups and to pursue justice.

Origlio Rudolf Steiner School will assure that all Diploma Programme students understand the basic meaning and significance of academic honesty, and they will provide authentic work during their education, they will put their best effort to reach the target, following rules and guidelines.

Teachers give thoughtful consideration to their own learning and personal development, they work so that students will have a high consideration and good opinion about them, and they encourage students to search for every support they need, to avoid plagiarism, copying, cheating, and other dishonesty.

Teachers will explain to students what is academic dishonesty, and what penalties will be imposed in case of guilty or malpractice. Any student who has been found to be academically dishonest, will have a record of this into her/his file, and this will be communicated to the student's parents.

To prevent academic dishonesty this school may submit random or selected pieces of work, provided by students as digital copy, to Internet-based plagiarism detection (e.g. Turnitin - www.turnitin.com) for verification. The principles of academic honesty and the prevention of academic dishonesty are taught in the lower classes. All work in each Individual Assessment task must be the work of the student. Students are not permitted to submit for marking/rating, as original, any work which contains identical material to the work of another person or to a published work (unless the source is acknowledged in the references).

Examples of malpractice:

- Plagiarism: the representation, intentionally or not, of the ideas, words or work of another person without proper, clear, and explicit referencing.
 - Submitting to IBO someone else's work.
 - Copying the work of another candidate.
 - Allowing a peer to copy your work.
 - Not acknowledging sources.
- Collusion: supporting academic misconduct by another candidate.
 - Allowing one's work to be copied or submitted for assessment by another.
 - Asking another person to write the work in your stead.
- Violation of examination procedures.
 - Stealing examination material and/or exam papers.
 - Bringing unauthorized material into the examining room (notes, unauthorised software on a graphich calculator, mobile/smart phones, smart watches, electronic devices).
 - Disrupting behaviour during exams.
 - Impersonating another candidate.



- Communication about the content of an examination 24 hours before or after the examination with others outside the school community.
- Falsifying data used in an assignment.
- Falsifying CAS records and journals.
- Duplication of work: the presentation of the same work for different parts of the Diploma Programme. For instance submitting the same piece of work for a Biology Extended Essay and the Biology Internal Assessment.

If a teacher, or another member of the IB Team, suspects that a student may have engaged in cheating, collusion or plagiarism and breached the school's standards of academic honesty, the matter will be referred to the IB DP Coordinator. The Team will investigate the matter, and will inform the student of the teacher's concerns. As part of this process the student will be provided with the right of reply. If it is demonstrated beyond reasonable doubt that the student has cheated, colluded or plagiarised, then a mark of zero will be given. The student's family will be informed and will need to sign a document that they are aware of the fact and agree with consequences.

In case the cheat or misbehave is done in a normal test, and there is time, before the school's internal deadline for this work, the student will be allowed one chance (in all the IBDP career) to re-submit another piece of work in its place. This will not be possible the second time, when a mark of zero will be given. The third time the student is caught cheating, he/she will be expelled.

In case the cheat is done in an Internal Assessment, or in one of the final exams, this possibility is not considered, he/she will not receive a grade for that subject and will therefore not receive an IB Diploma. It is the responsibility of the IB Coordinator to send a report to the coordinators help desk (help@ibo.org) to inform the IBO of the breach.

All staff, students and parents should make sure that they are aware of the contents of this policy and what academic honesty and dishonesty both mean. They should also make themselves aware of the consequences of academic dishonesty.

- Parents should speak to their children about the need to be honest and why it is important to be so in terms of academic progress.
- Teachers should explain what this policy means to students in the specific terms of the work that they are asking students to produce. They should also speak to students regularly during the drafting of work, when the student/teacher interaction is more collaborative than evaluative. They should also demonstrate good practice and be vigilant with marking.
- The IB Team should ensure that academic honesty and dishonesty is explained to staff, students and parents at relevant times, giving examples of both good and bad practice where possible. They should investigate any suspected breach of the standard in an open and fair way.
- Students should recognize that they are ultimately responsible for their own work and that the consequences of any breach of the standard of academic honesty will be theirs alone.



They should speak to teachers regularly about their work and show drafts of it at various stages in the production process. They should ask teachers for advice if they are at any time unsure of what they have done in relation to reference sources. This policy is evaluated on a regular basis, and if necessary reviewed and changed.

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